



FUNDRAISING PROPOSAL FORM

Name of Sponsoring Group

Group Contact Name

Contact Phone Number

Contact Email

Tell Us About Your Fundraiser or Event

Name of Fundraiser or Fundraising Event:

Date of Fundraiser or Event (if fundraiser or event will run more than one date, please list the range; example: 3/13/18-3/17/18):

PRIMARY CHOICE:

SECONDARY CHOICE (in the case your primary choice date is not approved):

CALAMITY DATES (if your fundraiser/event is contingent upon weather, please offer a calamity date)

Location of Fundraiser/Event:

PRIMARY CHOICE:

SECONDARY CHOICE (in the case your primary choice location is not approved):

For Events Only...

Time of Fundraiser/Event:

START TIME:

END TIME:

Describe the Logistics and Details of Your Fundraiser:

For Events Only...

Will You Need Audio Visual Equipment?

For Events Only...

Please Provide a Set-Up Diagram as to How You Want Your Event Space Set-Up:

How much start-up money do you need and how do you plan to get it?

Name the one person from your group who will be responsible for the collection of, tracking of, and turning in of all money from this fundraiser; please list name and phone number:

Please explain what your group will do with the profit?